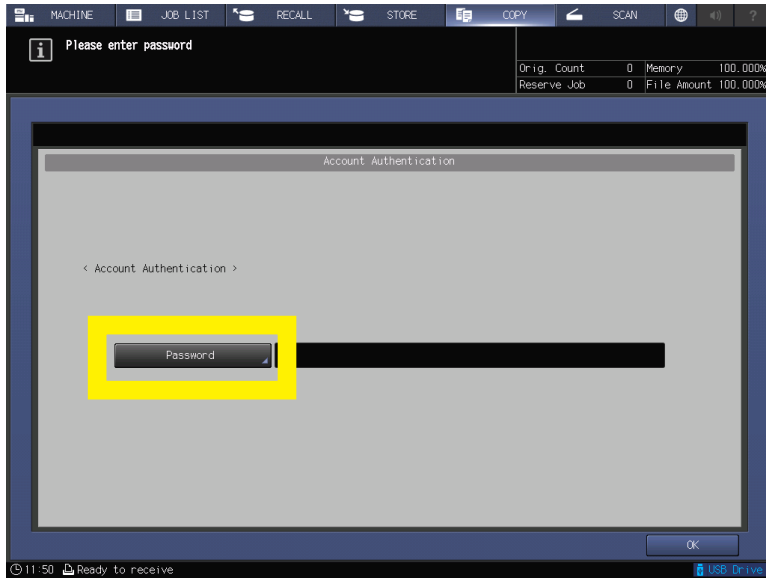
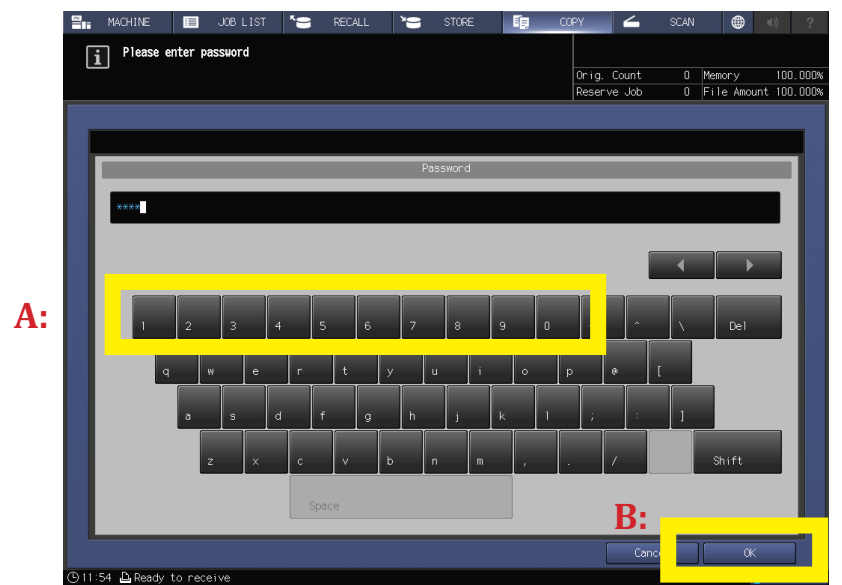


ACCESS



Select 'Password' on the Touch Screen LCD Display to enter your access code.

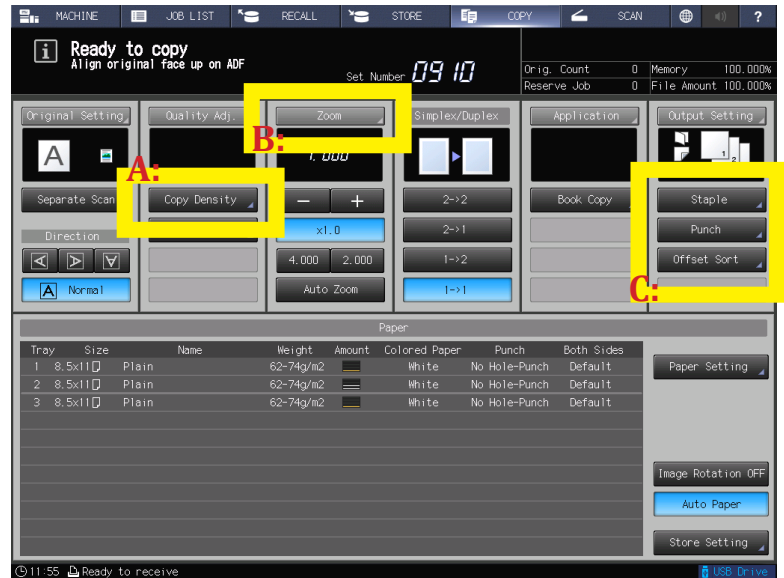


A: Type in your access code using the LCD keyboard.
B: Press OK *Twice*

COPY BASICS

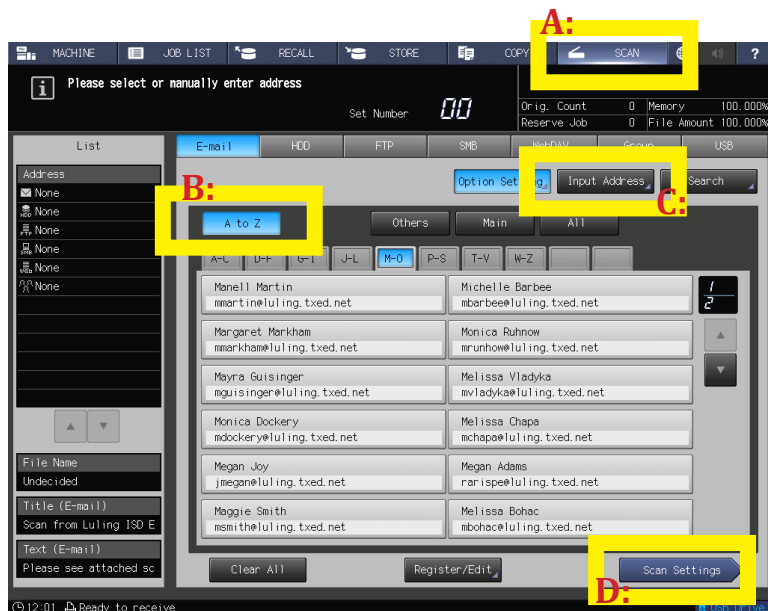


Insert your original face up in the document feed tray. Notice that the paper tray is selected automatically.
A: Override by selecting another tray if needed.
B: Select 2 -> 2 if original is 2 sided

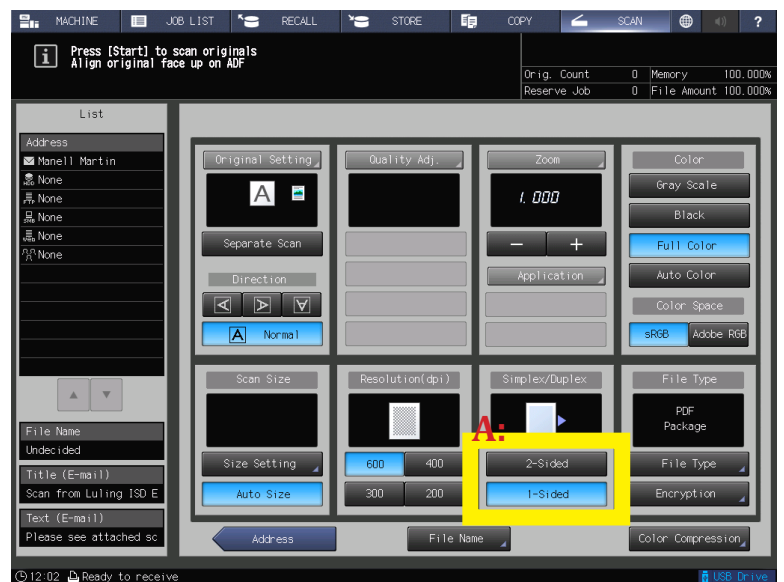


A: Select Copy Density to Lighten/Darken the Image
B: Select Zoom to Reduce/Enlarge Image
C: Select output options for Staple, Punch or Offset Sort
PRESS BLUE START BUTTON TO COPY

SCAN To e-Mail



A: Select the SCAN Tab at top of LCD Display
B: Select A to Z to locate destination e-Mail addresses
C: Use Input Address to send to other e-Mail destinations
D: After all destinations select Press SCAN Settings



A: Select/Verify 1 or 2 sided original
B: Select any other choices if required
PRESS BLUE START BUTTON TO SCAN

Looking for additional information?

Visit the web for an online interactive User's Guide